



Immigration Road Map



**A checklist to prepare
you for your journey
to your new career
in the United States**

Candidate responsibilities

Congratulations on your journey to the United States. Below is a list of all the stages included in your immigration journey. We have included links for you to check on your personal progress, estimated costs you will incur and timelines. Please note that your new employer does allow for certain reimbursements to offset some of these expenses. Your Case Manager can provide a detailed list of what is reimbursable to you. All contracts and individual circumstances are unique so please use your contract as your personal reference.

STAGE 1:

Interview

STAGE 2 – Job offer:

- ⌚ Please sign and return your offer letter within **3 to 5 business days**.

STAGE 3 – Document collection:

Send the following I-140 documents to the Case Manager email:

- A Completed General Information Sheet
- A Copy of your Signed Job Offer Letter
- A Copy of your College/University Diploma
- A Copy of your College/University Transcripts
- A Copy of your Current Nursing License of your home country (front and back)
- 💰 A Copy of your Official NCLEX Pass Letter (**\$200 to take the NCLEX or \$20-\$60 to obtain a copy from NCSBN**)
- A Copy of your Resume/CV
- A Copy of your Passport Photo Page
- A Copy of your Visa Screen (if you have one)
- Any Previous Approval Notices (if you have one)

*From this point the attorney will draft each case (take into account that government offices close during holidays), starting from the date the last document was received either from you, the hospital and/or the Department of Labor (DOL). Sometimes these institutions are delayed in sending their paperwork.

STAGE 4 – ETA9089:

- ⌚ Form ETA9089 will be drafted and sent for you to sign (in blue or black ink), date and return to the attorney within **3 business days**.
- 💰 (**Approximately \$50-\$100 to return via Express mail**).

STAGE 5 – Petition filed:

- 💰 Premium processing is available (**\$1,410 per USCIS**)
Receipt notice received – check your case status at <https://egov.uscis.gov/casestatus/landing.do>
- 💰 Take the TOEFL iBT (**Approximately \$200-\$260**) or IELTS (**\$260**) *please check your state nursing licensure for which exam is required
- 💰 Complete Visa Screen (**\$540**)
- 💰 Assigned state US RN license (**Approximately \$200-\$750**)
Receive "Approval notice" or "Request for Evidence notice" (RFE)

STAGE 6 – Petition approved:

*Priority date must be current to proceed with your case. Check Visa bulletin schedule B at

<https://travel.state.gov/content/travel/en/legal/visa-law0/visa-bulletin.html>

*Some cases can be delayed due to retrogression that may occur from time to time.

RN licensure: Review RN's requirements, fees and list of documents.

- ⌚ ***Average time is 1 to 2 months or 3 to 6 months for CA.**

STAGE 7 – National Visa Center (NVC):

The NVC issues Fee bills for the candidate and each dependent in the petition.

- 💰 You must pay your dependents fee bills (**\$345 each**) before we pay for yours.

Your Visa screen must be completed before your Fee bill is paid.

Please inform your Case Manager of any life changing events since your petition was filed such as:

- Marriage
- Divorce
- Children

STAGE 8 – Civil documents:

The following civil documents are needed for the candidate and other dependents (if applicable):

- Birth certificate
- Marriage certificate
- Passport photo page
- Police certificate
- Divorce records of prior marriage
- Court/prison records

- Military records
- Deportation forms
- Photographs

💰 **Approximately \$50 per document per person if translation required.**

STAGE 9 – DS260:

Fill out form DS260 online but do not submit it until your Case Manager has reviewed it.

<https://travel.state.gov/content/travel/en/legal/visa-law0/visa-bulletin.html> and become documentarily qualified per the NVC.

If you have a SSN, apply for a USRN license.

If you do not have a SSN, start considering a “flip” trip:

*Once you get your Visa, do not resign your job but ask for a few days off, pay the USCIS immigrant fee, fly to the U.S. to apply for a Social Security Number (SSN) and start the issuance of your Green Card. Stay at a (hotel, Air BnB, relatives or friend’s) for about a week and then fly back to wait. With a SSN, it will be easier to complete the licensure process and you will be ready to start working promptly, once you move here.

Wait for your priority date to become current per schedule A.

STAGE 10 – Embassy interview:

The NVC will send an embassy interview notice with a location, date and time and instructions on what to bring to the interview and where to take your medical exam.

🕒 💰 Please schedule your medical exam (**Approximately \$200 to \$500 per person**) **no later than 2 weeks** before your embassy interview.

Please bring with you the following documents:

- A copy of your NVC interview letter
- Unexpired passport valid for six months beyond your intended date of entry to the United States and a photocopy of the biographic page (where your name and photo are located). Children must have their own individual passports.
- Two (2) color photographs of each person applying for a visa (5 cm x 5 cm).
- Confirmation page from the Form DS-260 Application for an Immigrant Visa you submitted online.
- Your original birth certificate, English translation, and a photocopy. If an official birth certificate is not obtainable, present the best possible secondary evidence, such as a baptismal certificate, hospital certificate, school records, and/or a notarized affidavit from the parents.
- Original or certified copies of birth certificates for all children of the principal applicant.
- Reconfirmation letter from the employer
- Medical statement

Attend your embassy interview

Once your Visa is approved and received, please send a copy of yours and your dependents to your Case Manager.

💰 Pay the USCIS immigrant fee (**\$220 each per person**) for you and your dependents before leaving your country.
Flip trip for SSN (Encompass) and apply for USRN license once SSN is received.

STAGE 11 – Transition:

If currently employed, give a resignation notice at your job after consulting with your Case Manager.

Sign and return the WWHSS requirement expectations letter.

Provide the following details to your Case Manager when returning the travel information sheet:

- Travel date(s)
- Who’s traveling with you
- Destination
- (If applicable) relative/friend’s contact information whom you’ll stay with in the U.S.

WWHSS will book flight(s) through Golden Rule travel but you must pay for your dependent’s flights before your flight is paid.

💰 (**Approximate cost per one-way ticket is \$900 to \$1,400**).

Book your own housing. (Depending on the employer, candidate may be responsible for booking their own housing.)

STAGE 12 – USA arrival:

Fly to your U.S. destination.

Take transportation to your temporary housing (this depends on the candidate’s employer).

Contact your Case Manager when you arrive and provide new contact information.

Go to a local Social Security office and apply for a Social Security number (SSN) in person after consulting with your Case Manager.

Review your U.S. arrival guide provided by WWHSS.

STAGE 13 – Job placement:

Bring your SSN, your passport and your US RN license on your first day of work.

Contact your Case Manager after your first day of work to submit your form and provide updated contact information (new address and phone number).

Send in your receipts for reimbursement (if applicable).

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